

## CURRICULUM VITAE

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### Education / Qualifications

Date	Place of Education	Degree/Qualifications
August 2017	University of NC at Chapel Hill	Matriculation into the Doctor in Nursing Practice in Health Care Systems program expected graduation May 2019
December 2016	NC State University	ST 507 Statistics for the Behavioral Sciences (Graduate level course) A generalized introduction to the use of descriptive and inferential statistics
April 2008	Home-study from The Vickie Milazzo Institute	Certified Legal Nurse Consultant
May 2002	University of North Carolina Chapel Hill, NC	Developing Clinical Research Associates Skills Course
May 2000	Pitt Community College Greenville, NC	Associate Degree In Information System
December 1994	East Carolina University Greenville, NC	Master's Degree in Nursing Services Administration
May 1987	East Carolina University Greenville, NC	Bachelor of Science in Nursing

### Employment History

Employer/From – To	Roles & Responsibilities
WakeMed Hospital Information Services Raleigh, NC April 21, 2013-Present	<b>Business Intelligence Analyst (full-time position until 8/19/2017, then will be moving to supplemental position)</b> Primary responsibilities include Epic report writer for ASAP (Emergency Room application) and Willow (Pharmacy application). Participating in Radiology Ready Committee, Emergency Services Performance Improvement Committee, ED Sepsis Committee
Maxim Healthcare Raleigh, NC October 2008-Present	<b>Registered Nurse (part-time position until 6/29/17 then moved to full-time position)</b> Responsible for providing direct patient care in the patient's home.
ParkSam Legal Nurse Consulting Morrisville, NC April 2008-Present	<b>Certified Legal Nurse Consultant (as needed, business owner)</b> Use existing expertise as a registered nurse to assist attorneys with medical-related cases.

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Employer/From – To	Roles & Responsibilities
WakeMed Hospital Information Services Raleigh, NC September 12, 2010-April 20, 2013	<b>Systems Analyst I (full-time position)</b> Supported Allscripts Emergency Department documentation system for the all WakeMed Health Systems Emergency Departments. Duties include general database maintenance, making changes based on user requests, developing reports, and other tasks as assigned/needed.
Bayada Home Health Care Raleigh, NC October 2013-February 2015	<b>Registered Nurse (per diem position)</b> Responsible for providing direct patient care in the patient's home.
Arcadia Home Care and Staffing Raleigh, NC April 2013-October 2013	<b>Registered Nurse (per diem position)</b> Responsible for providing direct patient care in the patient's home.
WakeMed Cary Hospital Utilization Review Cary, NC October 2009-September 2010	<b>Quality and Utilization Review Specialist (as needed position)</b> Conduct concurrent review of clinical documentation to assist in the assurance that services are being provided appropriately and documentation meets agency and regulatory requirements.
Litigation Management, Inc. March 2007-April 2008; July 2010-February 2012	<b>Remote Analyst (temporary, as needed position)</b> Responsible for reviewing and analyzing plaintiff related medical information and preparing client specific materials
WakeMed Cary Hospital Women's Pavilion and Birthplace Cary, NC June 26, 2005- September 11, 2010	<b>Clinical Educator/Supervisor (full-time position)</b> Served as 11 pm – 7 am clinical educator/supervisor for Labor and Delivery, Postpartum and Special Nursery. Duties includes evaluations, problem solving, liaison for staff, scheduling, time/attendance, direct patient care as needed, and other tasks as assigned/needed.
Clinical Insights Cary, NC September 2008-August 2009	<b>Data Abstractor (as needed position)</b> Responsible for abstracting data from medical records for various projects
Matria Healthcare November 2006-October 2007	<b>Patient Educator (as needed position)</b> Provide skilled nursing, patient educations and individualized patient care in the home for obstetrical patients.
Pitt County Memorial Hospital Labor and Delivery Greenville, NC March 2006-April 2007	<b>Staff Nurse (casual position)</b> Duties include providing direct patient care for high and low risk obstetrical patients and infants during labor and delivery and postpartum care.
Quintiles, Inc. Pharmacovigilance Morrisville, NC July 2004-July 2005	<b>Scientist I Title Change Senior Clinical Safety Specialist I Quintiles RTP (full-time position)</b> Duties as described below. Continued to serve a Pharmacovigilance Lead or team member on various projects.

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Employer/From – To	Roles & Responsibilities
Quintiles, Inc. Pharmacovigilance Morrisville, NC September 2002- July 2004	<p><b>Senior Safety Specialist Quintiles RTP (full-time position)</b></p> <p>Duties included: Working actively, within specific timelines predetermined by Clients, the FDA and ICH guidelines, as a team member on several global, multi-center, multi-phase clinical trials. Processed Serious Adverse Event reports in accordance with SOPs, client project instructions and FDA guidelines. Assessed and interpreted multiple source documents with the formation of formal reports and study site queries. Interact directly with Medical Advisors and Study Coordinators/Study sites to facilitate the reporting process through each case completion. Entry/quality check of data into safety databases for the creation of regulatory reports as needed. Performed quality assurance for other team member's data entry, documentation creation and generated queries. Delegated duties when appropriate. Mentoring of other staff as needed.</p>
WakeMed Cary Hospital Women's Pavilion and Birthplace Cary, NC July 5, 2000- June 25, 2005	<p><b>Staff Nurse (full-time position, weekend option position)</b></p> <p>Duties include providing direct patient care for obstetrical patients and infants during labor and delivery and postpartum care. Also perform in the role of charge nurse and preceptor.</p>
Pitt County Memorial Hospital Women's Services Greenville, NC March 1998-April 2000	<p><b>Complete Care Staff Nurse IV (full-time position)</b></p> <p>This was a unique position that included staffing in Labor and Delivery (Family Birth Center), Newborn Nursery, Antepartum/Postpartum, and Gynecology/Oncology. A major focus of the position was the development and implementation of <u>Quantitative Sentinel</u> (bedside nursing documentation) for Family Birth Center in 10/98 and NBN/Antepartum/Postpartum in 2/2000. Responsibilities also included development and teaching the staff on how to use the new system and development of an Access database using data that was exported from the QS system.</p>
Pitt County Memorial Hospital Gynecology/Gynecology Oncology Greenville, NC January 1995-March 1998	<p><b>Clinical Nurse Specialist (full-time position)</b></p> <p>Responsibilities included assisting in the education and health needs of the Gynecology/Gynecology Oncology population; staff development and patient care facilitation for this population. In the role of patient care facilitation, this involved developing optimal care paths (critical care paths) for the population.</p>
Pitt County Memorial Hospital Gynecology/Gynecology Oncology Greenville, NC May 1991-January 1995	<p><b>Assistant Nurse Manager (full-time position)</b></p> <p>Responsibilities included those mentioned below, as well as completing time schedules employee evaluations and other tasks as needed. Served as OB/GYN Divisional QAI Chairperson, in the role of unit educator and CPR instructor and other committees.</p>

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Employer/From – To	Roles & Responsibilities
Pitt County Memorial Hospital Gynecology/Gynecology Oncology Greenville, NC June 1987-May 1991	<b>Staff Nurse (full-time position)</b> Responsible for providing direct patient care for the gynecology, gynecology oncology, and off-service patients admitted to the unit using general nursing care and assisting with the physical, educational, emotional needs of the patient and their family. Served as a charge nurse and preceptor. Served in the role of unit QA representative and various committees.

### Licensure/Certifications

Registered Nurse in the State of North Carolina, August 1987-present  
 Basic Cardiopulmonary Life Support Certification-1987-present, renewed every 2 years  
 Certified Legal Nurse Certification-April 2008-present  
 Epic Certification in Clarity Data Model ASAP-September 2013-present  
 Epic Certification in Clarity Data Model Willow-October 2013-present  
 American Nurses Credentialing Center Informatics Nurse Certification-July 2014-present

### Professional Association Memberships

East Carolina University School of Nursing Alumni Association, 1989-present  
 Sigma Theta Tau-Honor Society of Nursing (Beta Nu Chapter), April 1993-present  
 NACLNC (National Alliance of Certified Legal Nurse Consultants), April 2008-present  
 ANIA (American Nursing Informatics Association), November 2011-present  
 ANA (American Nurses Association)/NCNA (North Carolina Nurses Association), November 1993-1995, September 2017-present  
 AWHONN (Association of Women's Health, Obstetric and Neonatal Nurses), March 1998-January 2011  
 The JERK LNC (Juris Educational Resource Knowledge for Legal Nurse Consulting), February 2010-December 2011  
 American Nurses Association/North Carolina Nurses Association, November 1993-1995, September 2017-present  
 Society of Gynecologic Nurse Oncologists, January 1995-December 2001  
 Oncology Nursing Society, Spring 1995-1997  
 DIA (Drug Information Association), October 2004-October 2005

### Publications/Research

Thesis for Graduate School entitled "Examination of Three Dimensions of a Nursing Unit Climate Before and After a Computerized Bedside Terminal System of Documentation is Activated"  
 Co-principal investigator for study entitled "Pre and Post-Operative Transverse Abdominal Hysterectomy Pain and Post-Operative Functional Status."

### Awards

Divisional Nurse of the Year for OB/GYN-Pitt Memorial Hospital-May 1989  
 The Great 100 Nurses in North Carolina-September 1989  
 Hero Program Award-Bayada Home Health-September 2014

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### Community Service

Holly Ridge Middle School PTA-Concessions August 2005-June 2007  
Lufkin Road Middle School PTA-Honor Roll Committee-August 2008-June 2012  
Recognition for students  
Hope Community Church (Raleigh Campus)-biweekly volunteer for 2 year old  
Preschool Room-September 2008-August 2011  
Holly Springs High School Golden Hawks Club Athletic Booster Club-Assisted with  
spirit wear-August 2011-June 2012  
Hope Community Church (Holly Springs Campus)-weekly volunteer 0930 service for  
Early Walkers Room-August 2011-January 2013  
Holly Springs High School Golden Hawks Club Athletic Booster Club-Spirit wear-  
August 2012-June 2012  
Holly Springs High School Golden Hawks Club Athletic Booster Club-Board  
member; Secretary and Membership/Spiritwear Chairperson-July 2012-June 2013  
Hope Community Church (Holly Springs Campus)-Coach (team leader) weekly  
volunteer 0930 service for Early Walkers Room-February 2013-April 2016  
Holly Springs High School Golden Hawks Club Athletic Booster Club-Board  
member-Vice President Communications and Membership-July 2013-June 2015  
Read and Feed-weekly volunteer at Powell Elementary-January 2014-May 2016  
(during school year)  
Holly Springs High School Golden Hawks Club Athletic Booster Club-GHC  
scholarship chairperson January 2014-June 2014  
Holly Springs High School PTSA-Vice President Communications-July 2014-June  
2015  
Hope Community Church (Holly Springs Campus)-weekly volunteer 0930 service for  
Early Walkers Room-April 2016-October 2016  
Read and Feed-weekly volunteer at Conn Elementary-October 2016-May 2017  
year)  
Summit Church-Christmas at DPAC-volunteer for First Impression team-December  
2016  
Hope for Haiti Foundation-sales of merchandise at Duke Football/Basketball games  
as a fundraiser for the organization-September 2010  
SAS Champion Tour Golf Tournament-September 2011-October 2016  
Men's and Women's US Open Golf Tournament-June 2014  
Summit Church-Brier Creek Campus-First Impressions Team-July 2017 to present  
Summit Church-Brier Creek Campus-Emergency Response Team-August 2017 to  
present